

LONGSTOWE PARISH COUNCIL

MINUTES

**Minutes of the Meeting held on Thursday 17th February 2011 in
Longstowe Village Hall**

Present: Cllr Zoe Burton
Cllr William Bevan – Apologies for being late
Cllr Peter Hemmins
Cllr Geoff Hemmins.
Cllr Alan Waldron

Also present District Councillor and County Councillor Sebastian Kindersley and District Councillor Bridget Smith plus two residents.

Dick Murden (Parish Path Coordinator) presented his report of work completed during 2010/11 and confirmed he was willing to continue in the role for 2011/12. The Council expressed their appreciation to Mr Murden for his hard work.

He also drew the Council's attention to several other matters:

- a) The School Lane street sign was missing
- b) A promotional board for Gransden Air Show had been left at Fox Junction and needed removing.
- c) Two old bins still needed removing from Village Hall site.
- d) The last Skylark deadline had not been adhered to, consequently village news had been missed out.
- e) The 90th Birthday of the Royal British Legion was to be celebrated District wide.
- f) The Annual Crocus Walk was to be held in Longstowe on 2nd April 2011- Posters will be on Notice boards.

85 There were no Apologies for absence.

86 The MINUTES OF THE LAST MEETING were agreed and signed.

87 **MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES**
A resident had queried the installation and funding of the new access gates to footpaths and pasture fields in the village. Cllr Bevan had responded on behalf of the Council

88 **MEMBERS DECLARATION OF INTEREST** for items on the agenda –
None

89 **FINANCE**

- a) The Clerk reported that Sue Barlow had agreed to carry out the internal audit for Longstowe Parish Council for 2010/11. The appointment was approved by the Council.
- b) The following cheque was signed:
 - i) Cambs CC – Annual Street Lighting Charges - £406.60

90 **TO CONSIDER PLANNING APPLICATIONS –**
None

91 TO CONSIDER OTHER MATTERS

- a) Councillors approved the Parish Council information provided for submission to the web site.
- b) Councillors reviewed recent copies of 'Skylark' and agreed that the PCC information included was important to the Village and therefore revised the restriction for the church to 3 A4 pages to accommodate their standard entries. It was decided that an option to charge for additional contributions was not practical at present but might be considered in the future.
- c) Councillors considered an email from Mrs Lobb, 28 Old North Road in respect of a dangerous tree on the adjoining property. Both District Councillors advised that, as the tree was on private land, the District Council would not have the power to deliberate; it would be a civil matter between parties. However it was agreed to pass on the contact details of the Tree Officer at District Council to enable advice to be sought directly by Mrs Lobb.

92 CORRESPONDENCE RECEIVED

For the information of Members, the Clerk submitted the following:

- a) An invitation from the District Council's Safety Advisor & Emergency Planning Officer to attend a Parish meeting to discuss emergency planning. It was agreed that, in view of Longstowe's size, this was not relevant at present.
- b) Notification of a Review of Recycling Banks.

For information – details available from Clerk

Parish Monthly update – Information to assist Parish Councils to plan their involvement in plan-making (already circulated by email)

SCDC Weekly bulletins for Jan/Feb

- Register of Electors – 2010/11
- Draft Minutes – Standards Committee – 19th January 2011
- Parish Council Liaison Meeting – 29th March 2011 (circulated by email)
- Planning Service Feedback (circulated by email)
- Copy of Children and Young People's Plan Consultation – 09/02 – 02/03/11 (circulated by email)

CCC - Further information on County's integrated Plan and budget proposals from Chief Executive (circulated by email)

- Press release about new Highways online reporting system – Passed to the Chairman for publication in Skylark
- Partnership Events Update and Invitation to workshop (circulated by email).
- Library Service Review
- Meeting with Parish councils to Plan a New Lorry Strategy

CPALC – Newsletter for January.

- Winter Bulletin – 2010/11 - distributed
- Notification of community based Diabetes research project – Posters posted on notice boards.

Rural Services Network – Weekly News Digest – Jan/Feb
Cambs ACRE – News Digest - February
Sustainable Communities Act – Update on decisions on the short-listed proposals by Secretary of State

93 REPORTS FROM COUNCILLORS

The parish Council report from Cllr Sebastian Kindersley for February had been circulated. He also reported:

- a) The CCC Budget had been approved with Council Tax frozen for the next 5 years.
- b) A Review of Retained Fire Services
- c) The need for Parishes to fight for bus services they consider essential and think about alternatives.

Cllr Bridget Smith highlighted the following:

- a) The Draft Community Transport Plan
- b) An Audit of Housing
- c) A District Council Customer Satisfaction Survey to be completed
- d) Maintenance Services to be delegated to Parishes
- e) Gypsy and Traveller Sites at Cambourne and Bassingbourn have been cancelled.

Cllr P Hemmins reported that the street sign for School lane had gone missing (also see above) – The Clerk to report to Highways.

Cllr Burton reported that the traffic bollard at Fox crossroads was not lit – She had already reported to highways.

94 DATE OF NEXT MEETING - Thursday 24th March 2011
DATE OF ANNUAL OPEN MEETING – Thursday 21st April 2011
DATE OF ANNUAL GENERAL MEETING – Thursday 19th May 2011

Signed by Date
Chairperson